

**Lenovo**  
**smart lock**

**F1**  
**PRO**



**USER MANUAL**

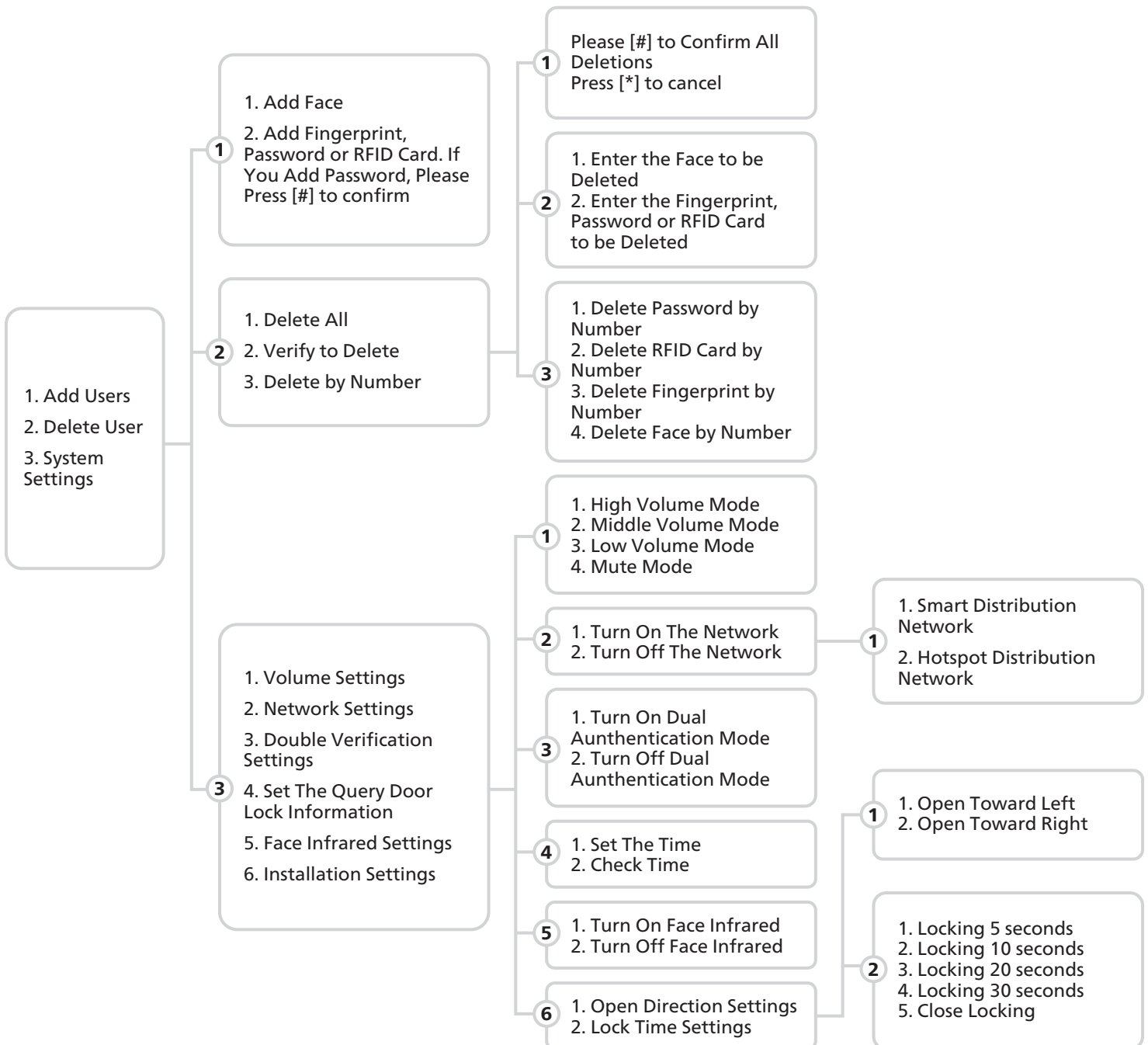
# 1 : ADMIN SETTINGS

## 1.1 : ADD ADMINISTRATOR PASSWORD

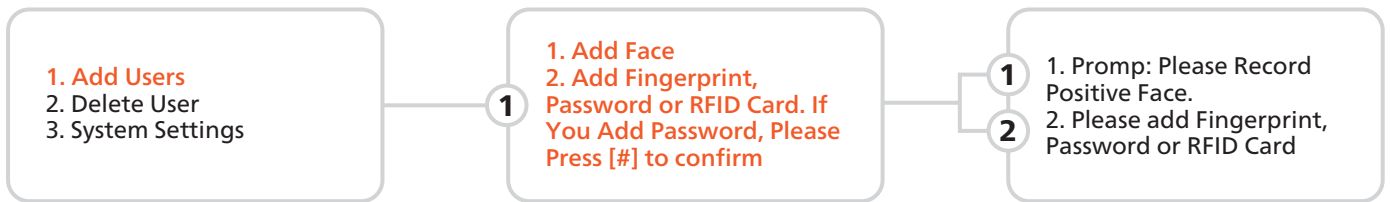
- a. Press [\*] twice, it will give the voice prompt "Please add 6-digit Administrator Password and press [#] key to confirm", user input 6-digit password and press [#] key to confirm.
- b. It will give the voice prompts "Please add 6-digit administrator password again, press [#] to confirm", then enter the same set of group password.
- c. It will give the voice prompts "Add successfully", the system automatically jumps to the main menu, and the user can exit or perform other operations according to the voice navigation.

## 1.2 : ENTER THE MAIN MENU

Light up the touch screen and press [\*] twice, please use the Administrator Fingerprint or Password for verification to enter the main menu. Entering the main menu must be verified by entering the administrator information. After entering the main menu, users can select the operation according to the menu number and press the corresponding numeric key.



## 2 : USER SETTING



Light up the touch screen and press [\*] twice, please use the Administrator Fingerprint or Password for verification to enter the main menu. Entering the main menu must be verified by entering the administrator information. After entering the main menu, users can select the operation according to the menu number and press the corresponding numeric key.

### 2.1 : ADD FACE

- Press [\*] twice to enter Admin Mode, press [1] to add user, and then press [1] to add user's face.
- Follow the voice prompts to enter the front face, right part of face, left part of face, bottom part of face and top part of face in the face recognition area, and wait until you hear the voice prompt "add successfully", which means the user's face is added successfully.

### 2.1 : ADD FINGERPRINT

The user places a finger on the fingerprint sensor. When hearing the voice prompts "Please enter fingerprints again", the user places the same finger on the sensor. It will give you the voice prompts "Add successfully. If you continue to add, please press the [#] key, and please the [\*] key to exit."

#### ⚠ CAUTION

- To enter a fingerprint, the user needs to record the fingerprint 4-6 times continuously.
- When collecting fingerprints, try to collect as many times as possible from different locations on the same finger, so that the subsequent verification of fingerprints is easier to be recognized.



### 2.2 : ADD PASSWORD

The user enter a 6-digit password, press [#] to confirm, and when hearing the voice prompts "Please enter the same password again", the user enter the same password. It also supports the dummy password function. The user can add random numbers before and after the correct password to achieve password input and verify unlocking.

#### ⚠ CAUTION

For verification, it can include up to 32 digits dummy password, only one set of password can be included which can not be repeated.

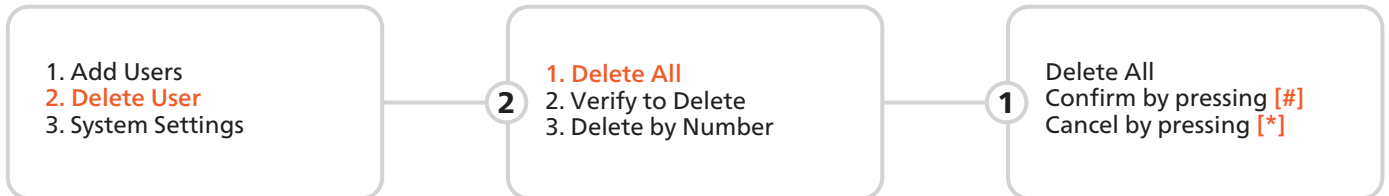
### 2.3 : ADD RFID CARD

The user shall put the induction card close to the antenna receiving area, and it will give the voice prompts "add successfully".

## 2.4 : DELETE USER

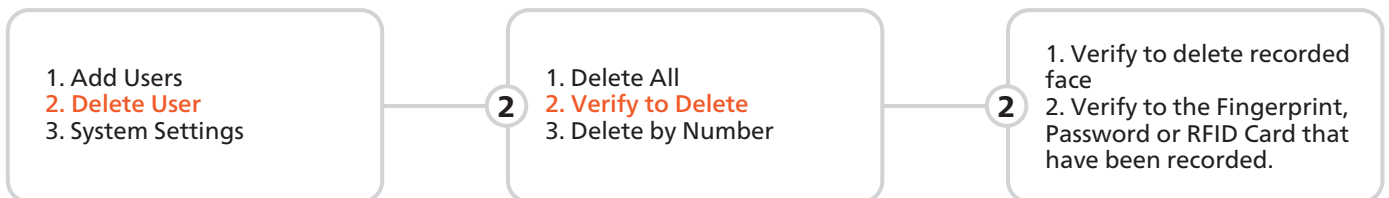
Press [\*] twice on the touch screen to verify with the Administrator's Fingerprint or Password to enter the main menu. To enter the main menu, you must enter the administrator information to verify. After entering the main menu, users can press the corresponding numeric key to select the operation according to the menu number.

### 2.4.1 : DELETE ALL



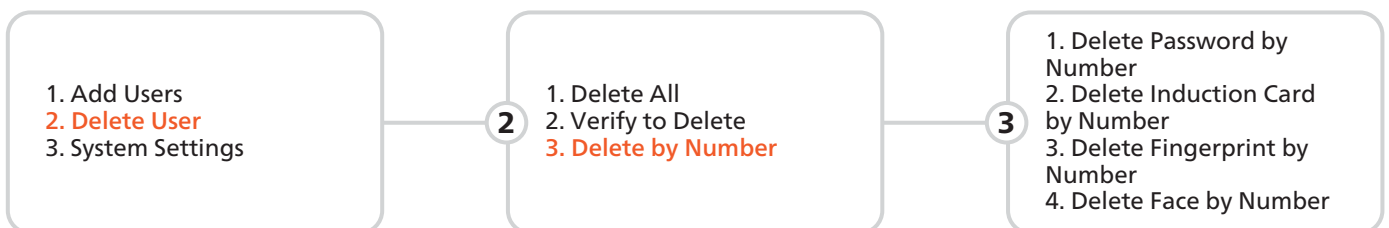
- When hearing the voice prompt "Delete all", users can delete all Faces, Passwords, Fingerprints and RFID Card.
- When hearing the voice prompt "Confirm the deletion", press the [#] key to confirm and press the [\*] key to cancel.

### 2.4.2 : VERIFY TO DELETE



- When hearing the voice prompt "Verify to delete the recorded face", you need to verify that the user has recorded the face, and the system will delete the recorded face after passing the verification.
- When hearing the voice prompt "Verify to delete the recorded fingerprint, password or access card", you need to verify that the user has recorded the fingerprint/ password/ door card, and the system will delete the recorded fingerprint/ password/ door card after passing the verification.

### 2.4.3 : DELETE BY NUMBER



When hearing the voice prompt "Delete Password / RFID Card / Fingerprint / Face by Number", user can input 3-digit user number, such as "001". If the users have been included in the system, it will give the voice prompts "Delete successfully", if the users have not been included in the system, it will give the voice prompts "Operation failed".

#### ⚠ CAUTION

The current administrator can not be deleted, the system guarantees at least one administrator can not be deleted to avoid the lock in the default state, the user can open the lock at will, and the user will not be able to enter the management menu.

## 3 : METHOD OF USE

### 3.1 : OPERATION IN THE COMMON MODE

#### 3.1.1 : FACE UNLOCK

Make the recorded face close to the lock. When the lock end recognizes the face information, and face is verified successfully, it will give a voice prompt "verify successfully, and the lock has been opened".

#### 3.1.2 : PINCODE UNLOCK

Wake up the panel to enter the password + [#] key. After it is verified, the lock can be opened.

#### 3.1.3 : FINGERPRINT UNLOCK

Press the fingerprint area to open the lock. After it is verified, the lock can be opened

#### 3.1.4 : RFID TAG UNLOCK

Place the induction card in the proximity area to unlock after successful verification.

### 3.2 : UNLOCK THE DOOR INTERNALLY

#### 3.2.1 : HANDLE UNLOCK

Turn the handle to left to unlock the door

#### 3.2.2 : BUTTON UNLOCK

Press the button to unlock the door

### 3.3 : LOCK THE DOOR INTERNALLY

#### 3.3.1 : HANDLE LOCK

Turn the handle to right to lock the door

#### 3.3.2 : DOUBLE LOCK

Turn the knob which the door can't unlock from outdoor

### 3.4 : LOCK BUTTON

Press the lock button to lock the door.

### 3.5 : AUTOMATICALLY LOCK

After the door closing sensing tongue is pressed, the main tongue will be automatically released, and the door will be locked automatically.

### 3.6 : EMERGENCY OPENING METHOD

#### 3.6.1 : MECHANICAL KEY

In case of emergency such as forgetting the password, running out of battery power or the system cannot operate, you can use the mechanical key to unlock the door. Insert the mechanical key into the spare mechanical key port under the handle to unlock

#### 3.6.1 : MICRO USB POWER SUPPLY

When the battery runs out and there is no brass key, you can connect an external rechargeable battery or 5V1A power supply for emergency power supply, and open the door according to the normal operation steps. After opening the door with emergency power, please replace the battery in the lock in time.

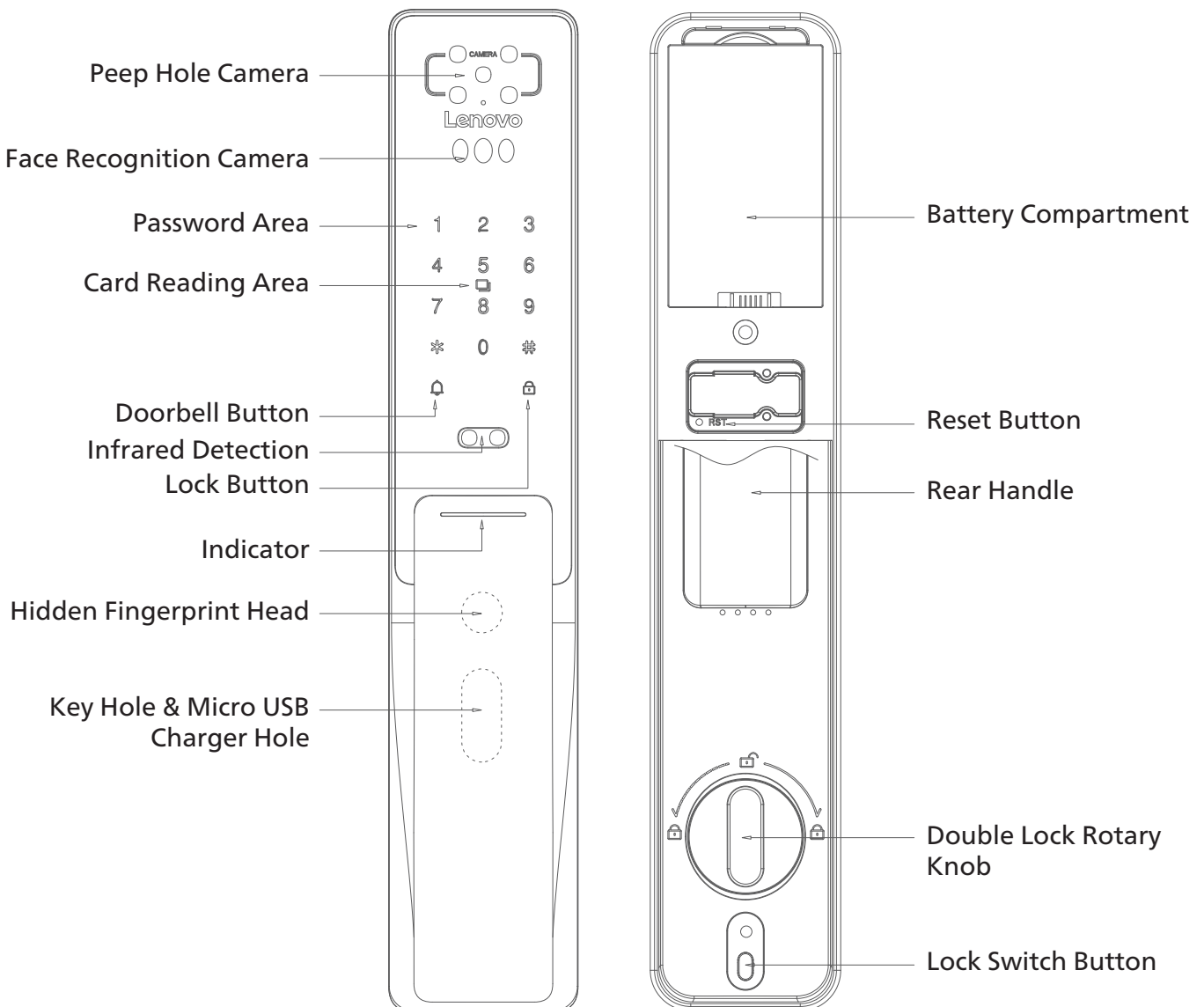
## 4 : FACTORY DATA RESET



### ⚠ CAUTION

After the factory Settings are restored, all user data will be cleared. Exercise caution when performing this operation.

## 5 : PRODUCT INTRODUCTION



### ⚠ CAUTION

The pictures in the User Manual is for reference only which shall be subject to the product in kind.



[www.lenovosmartlock.com](http://www.lenovosmartlock.com)